

Friday Bulletin

News from the Alaska State Libraries, Archives & Museums

3/3/2017

This newsletter is available weekly and previous issues are available at <http://lam.alaska.gov/fridaybulletin>.

Submissions for the Friday Bulletin should be sent to patience.frederiksen@alaska.gov and may be edited for content and length if used.

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NEWS FROM THE DIVISION

Graph Paper from Excel: Tracy Swaim

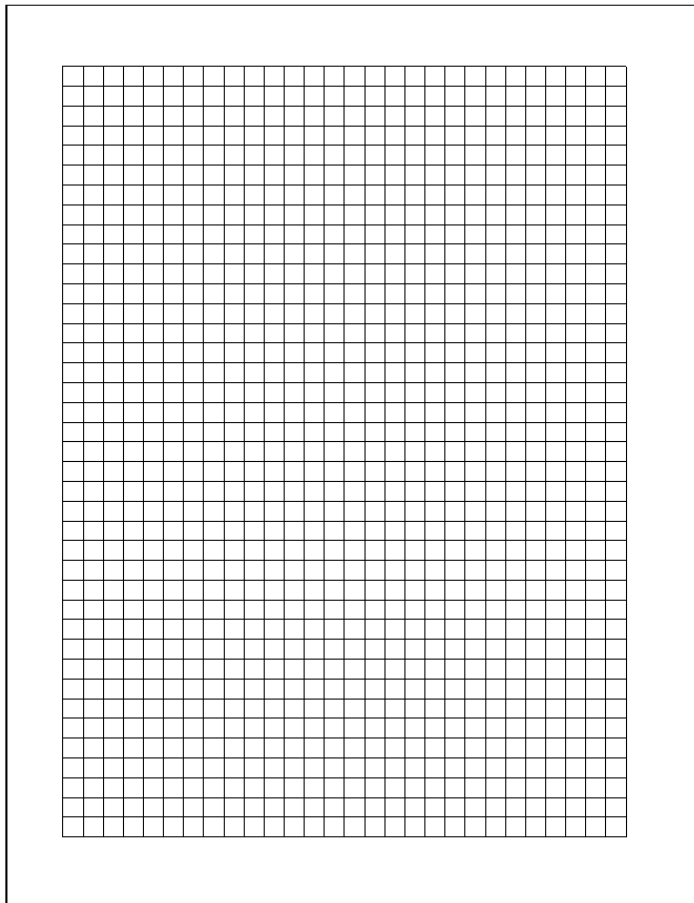
“Between the sheets (spreadsheets, that is!)” was a presentation done by Tracy Swaim at the recently concluded 2017 Alaska Library Association conference. He provided many useful tips but our favorite was using Excel 2010/2013/2016 to create graph paper of any size grid you wanted.

Here’s how to make your own, according to our notes:

1. Select entire worksheet – Use “control-a” or click the box in the left hand corner of the spreadsheet.

2. Click on the “View” tab
3. Click on “Page Layout” in “Workbook views”
4. Right click any row and choose “row height”
5. Enter the row height in inches, we suggest 0.25 to start
6. Right click over a column heading (A, B, etc), then choose column width
7. Enter the column width in inches, we suggest 0.25 to start
8. Right click in body, format cells
9. border inside and out
10. Click on “Page Layout” tab
11. Select page worth of cells
12. Click on “print area”, select “set print area”

Once you choose print, you should have a page that looks like this:



Thanks Tracy!

NEWS FROM L.A.M.S IN ALASKA

SLED Highlight: Governors of Alaska Guide

The library workers behind SLED have implemented a new “Highlighted Resource” feature which we will shameless copy here whenever it changes. Their first highlighted SLED resource is:

[Governors of Alaska guide](#): Learn about our governors. Using primary resources, this guide offers the locations of official papers of the governors of Alaska. Includes locations of records “that are not considered part of the official records, such as personal papers, campaign papers, and other materials.” Links to finding aids, where available.

OTHER ANNOUNCEMENTS

Resources for evaluating media claims

While there is no consensus among Americans about what is “fake news”, there is agreement that people everywhere would be well served by evaluating the stories they see in the news and articles they read in magazines and journals. Here are two resources that we think could help you, your staff and your visitors make informed decisions about the information content they consume.

[Webinar: Confronting Misinformation: How Librarians Can Assist Patrons in the Digital Information Age](#) (Government Printing Office)

Register to attend the live training webinar, “[Confronting Misinformation: How Librarians Can Assist Patrons in the Digital Information Age](#),” on Monday, March 27, 2017.

- **Time:** 2:00 p.m. – 3:00 p.m. (Eastern)
- **Speaker:** Barbara Alvarez, Communications & Information Specialist
- **Learning outcomes:** Newspapers, social media, 24/7 cable news, Google...information is everywhere, and it can feel overwhelming. In this discussion, Barbara will share ideas about how librarians can help patrons navigate the sometimes rocky information waters. This webinar will also examine how information access and creation has changed, where it is going, and how librarians can take steps to ensure that their patrons access credible resources.
- **Expected level of knowledge for participants:** No prerequisite knowledge required

[Online Course: Making Sense of the News: News Literacy Lessons for Digital Citizens](#) (The University of Hong Kong and The State University of New York via Coursera)

Course description from website:

About this course: Never before has the need for News Literacy been more urgent. As news consumers are bombarded with a constant stream of fake news, propaganda, hoaxes, rumors, satire, and advertising — that often masquerade as credible journalism — it is becoming more and more difficult to distinguish fact from fiction. While the public's faith in the news media erodes, purveyors of misinformation have helped give rise to troubling cultural trends and alarming political movements. This six-week course will help learners develop their critical thinking skills to enable them to better identify reliable information in news reports and to become better informed about the world in which we live. The course will discuss the key elements of journalism from the viewpoint of the news audience.

The language of instruction is English, but Chinese and Spanish subtitles will be available.

Each week will tackle a challenge unique to the digital era: Week 1: The power of information is now in the hands of consumers. Week 2: What makes journalism different from other types of information? Week 3: Where can we find trustworthy information? Week 4: How to tell what's fair and what's biased. Week 5: How to apply news literacy concepts in real life. Week 6: Meeting the challenges of digital citizenship.

Course is offered periodically, next course starts March 5th.

How to set better social media goals

While this post comes from a library blog, we believe that archives and museums will be able to adapt Laura's suggestions into their own social media:

How to set better library social media goals - <http://www.meanlaura.com/archives/41262>

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